

ORDER FOR SUPPLIES OR SERVICES

PAGE OF PAGES

1

11

IMPORTANT: Mark all packages and papers with contract and/or order numbers.

1. DATE OF ORDER 07/12/2016		2. CONTRACT NO. (If any) EP-W-14-020		6. SHIP TO: a. NAME OF CONSIGNEE David Moora	
3. ORDER NO. 0074		4. REQUISITION/REFERENCE NO. PR-OGC-16-00038			
5. ISSUING OFFICE (Address correspondence to) HPOD US Environmental Protection Agency Headquarters Procurement Operations Ariel Rios Building 1200 Pennsylvania Avenue, NW Washington DC 20460				b. STREET ADDRESS US Environmental Protection Agency William Jefferson Clinton Building 1200 Pennsylvania Avenue, N. W. Mail Code: 3803R	
				c. CITY Washington	d. STATE DC
				e. ZIP CODE 20460	
7. TO: FLORIDA HENDRICKS				f. SHIP VIA	
a. NAME OF CONTRACTOR SRA INTERNATIONAL, INC.				8. TYPE OF ORDER	
b. COMPANY NAME				<input type="checkbox"/> a. PURCHASE <input checked="" type="checkbox"/> b. DELIVERY	
c. STREET ADDRESS 4300 FAIR LAKES COURT				REFERENCE YOUR: Please furnish the following on the terms and conditions specified on both sides of this order and on the attached sheet, if any, including delivery as indicated.	
d. CITY FAIRFAX		e. STATE VA	f. ZIP CODE 220334232	Except for billing instructions on the reverse, this delivery order is subject to instructions contained on this side only of this form and is issued subject to the terms and conditions of the above-numbered contract.	
9. ACCOUNTING AND APPROPRIATION DATA See Schedule				10. REQUISITIONING OFFICE HPOD	

11. BUSINESS CLASSIFICATION (Check appropriate box(es))						12. F.O.B. POINT Destination
<input type="checkbox"/> a. SMALL	<input checked="" type="checkbox"/> b. OTHER THAN SMALL	<input type="checkbox"/> c. DISADVANTAGED	<input type="checkbox"/> d. WOMEN-OWNED	<input type="checkbox"/> e. HUBZone		
<input type="checkbox"/> f. SERVICE-DISABLED VETERAN-OWNED	<input type="checkbox"/> g. WOMEN-OWNED SMALL BUSINESS (WOSB) ELIGIBLE UNDER THE WOSB PROGRAM	<input type="checkbox"/> h. EDWOSB				

13. PLACE OF		14. GOVERNMENT B/L NO.	15. DELIVER TO F.O.B. POINT ON OR BEFORE (Date)	16. DISCOUNT TERMS
a. INSPECTION	b. ACCEPTANCE			

17. SCHEDULE (See reverse for Rejections)						
ITEM NO. (a)	SUPPLIES OR SERVICES (b)	QUANTITY ORDERED (c)	UNIT (d)	UNIT PRICE (e)	AMOUNT (f)	QUANTITY ACCEPTED (g)
	DUNS Number: 097779698 The purpose of this Task Order is to procure the services of SRA in accordance to the duties outlined in the EPA Workplace Conflict Management Services Statement of Work. A Cost Estimate and Work Plan is due Continued ...					

SEE BILLING INSTRUCTIONS ON REVERSE	18. SHIPPING POINT		19. GROSS SHIPPING WEIGHT		20. INVOICE NO.		17(h) TOTAL (Cont. pages)
	21. MAIL INVOICE TO:						
	a. NAME RTP Finance Center						\$3,000.00
	b. STREET ADDRESS (or P.O. Box) US Environmental Protection Agency RTP-Finance Center Mail Drop D143-02 109 TW Alexander Drive						\$3,000.00
c. CITY Durham			d. STATE NC	e. ZIP CODE 27711		17(i) GRAND TOTAL	

22. UNITED STATES OF AMERICA BY (Signature)		07/12/2016	23. NAME (Typed) Patrice L. Cunningham TITLE: CONTRACTING/ORDERING OFFICER
		ELECTRONIC SIGNATURE	

ORDER FOR SUPPLIES OR SERVICES
SCHEDULE - CONTINUATION

PAGE NO

2

IMPORTANT: Mark all packages and papers with contract and/or order numbers.

DATE OF ORDER

CONTRACT NO.

ORDER NO.

07/12/2016

EP-W-14-020

0074

ITEM NO. (a)	SUPPLIES/SERVICES (b)	QUANTITY ORDERED (c)	UNIT (d)	UNIT PRICE (e)	AMOUNT (f)	QUANTITY ACCEPTED (g)
	to the office within ten business days from the date of this Order. TOCOR: David Moora Max Expire Date: 03/31/2017 Admin Office: HPOD US Environmental Protection Agency Headquarters Procurement Operations Ariel Rios Building 1200 Pennsylvania Avenue, NW Washington DC 20460 Period of Performance: 07/12/2016 to 03/31/2017					
0001	Task Order Funding Accounting Info: 16-17-B-16A-ZZZGF2-2504-1617ARM006-001 BFY: 16 EFY: 17 Fund: B Budget Org: 16A Program (PRC): ZZZGF2 Budget (BOC): 2504 DCN - Line ID: 1617ARM006-001 Funding Flag: Partial Funded: \$3,000.00				3,000.00	
TOTAL CARRIED FORWARD TO 1ST PAGE (ITEM 17(H))					\$3,000.00	

CONTRACT # EP- W14-020

TASK ORDER #

TITLE: Program Assessment of *EPA Workplace Conflict Management Services*

I. BACKGROUND

EPA last conducted a program assessment of workplace conflict management services in 2001. The scope of the assessment was limited to evaluating the Workplace Mediation Pilot Program at headquarters (HQ). The assessment report provided recommendations on strengthening the Workplace Mediation Pilot Program and offered limited recommendations on developing a "one-stop shopping" conflict management system that could offer a variety of processes to prevent and resolve workplace disagreements (for the full report see attachment A).

In the past 15 years, EPA has undertaken a number of initiatives to ensure that employees are provided with conflict management services. However, these services, and employee needs, have not been assessed since 2001. In addition, the needs of non-HQ employees were not considered in the 2001 assessment. See attachment B for an overview of EPA's current workplace conflict management and grievance services.

II. SCOPE OF WORK

The purpose of the task order is to assess EPA's workplace conflict management services in HQ and the ten regional offices and develop and evaluate options and provide recommendations on how to design an integrated workplace conflict management system at HQ. The first stage of the assessment will be to identify the EPA workplace conflict management services currently available in HQ and the ten regional offices (Boston, New York City, Philadelphia, Atlanta, Chicago, Dallas, Kansas City, Denver, San Francisco, and Seattle). In this context, workplace conflict management services may include third-party neutral conflict prevention and resolution services, coaching, case intake, training, and dispute systems design.

The second stage of the assessment, the scope will focus on the workplace conflict management services currently available at EPA HQ, including how these workplace conflict management programs operate; their objectives, case load (e.g., the number of, rate of new intakes, and types of cases addressed), and level of resources; stakeholder perspectives on program needs, administration, and results; the workplace conflict management needs that are not being met through these programs; and how these

programs compare when benchmarked against similar workplace conflict management programs outside EPA.

The third stage of the assessment is to develop and evaluate options and provide recommendations to improve and strengthen HQ workplace conflict management services. The recommendations should take into consideration stakeholder perspectives and address currently unmet workplace conflict management needs, and how EPA could institute an integrated one-stop shop conflict management system at HQ. The recommendations may address, but should not be limited to, the structure, staffing, location, outreach and advertising of future HQ workplace conflict management services. The recommendations should take into account varying levels of resources from current level to possible future and should address what additional resources would be needed to institute each option, for example with one additional staff member (or additional funding/structural support) the program could provide... with two additional staff it could provide..., etc.

In undertaking this assessment, EPA envisions a future workplace conflict management system for HQ that could include, but would not be limited to, the following characteristics:

1. Provides support and structure(s) to identify root causes of conflict and address them through systemic change.
2. Provides and coordinates multiple options for Agency employees that are conducive to problem solving and address all types of disagreements.
3. Provides an environment that encourages voicing of concerns early and a collaborative problem-solving approach.
4. Provides simultaneous interest and rights based options, for example an employee who files a grievance may also pursue mediation or other collaborative processes if all disputants agree.
5. Provides one-stop shop access to user-friendly services, enabling employees to readily identify and access knowledgeable persons for advice and services.

Assumptions:

- EPA will provide electronic copies of the materials now available to employees that describe the current EPA workplace conflict management service to the contractor for review.
- EPA expects the contractor to conduct a total of between 8-12 hours of interviews - both on the phone with regional offices and in-person with HQ stakeholders - to identify and evaluate current services. EPA will provide the contractor with a list of contacts. The contractor may also meet with additional individuals recommended to them by the supplied contacts.

- EPA expects that the contractor will spend 3-5 hours conducting research on two other similarly situated federal agency workplace conflict management programs for benchmarking purposes. Agencies could include DOE and USDA. The contractor may also suggest using agencies with which they are familiar through past experience.
- EPA will provide the contractor with examples of a range of issues for which services have been requested and a list of names of clients who may be contacted about the services.

III. WORK PLAN

1. The contractor shall submit a work and cost plan to the Project Officer (PO) and Task Order Contracting Officer's Representative (TOCOR) in accordance with the requirements of this task order and the contract.
2. The contractor shall be responsible for oversight of deliverables under this task order and shall be responsible for transmission of reports and invoices as required by the contract. Monthly status reports are required only in months during which activities of the subcontractor or prime contractor occurred.
3. The contractor shall document the procedures for substitution of labor categories, if any, over the life of the task order in the work plan.
4. The contractor shall meet with the TOCOR to discuss the criteria to be used in selecting personnel to perform work under this task order.
5. The appropriate service provider for this project shall have the following experience, education, expertise, skills, abilities and geographic location:

Qualifications shall include but are not limited to:

- Senior Conflict Resolution Specialist - DRP3 or equivalent experience in organizational development.
- Experience conducting workplace program assessment in federal agencies.
- Workplace conflict management system design experience with large organizations.
- Working knowledge of conflict management programs and integrated conflict management systems in particular.
- Experience as a workplace conflict management specialist.
- Geographically located within the Washington DC area.

Optional:

- Previous experience with EPA organizational structure.
6. The contractor shall provide short qualification statements and resumes for up to 5 service providers who meet these qualifications to the TOCOR. The TOCOR will review and provide feedback to the contractor on the service providers prior to the selection of the service provider.
 7. The contractor may suggest additional junior team members to provide support within the cost plan to accomplish the assessment.
 8. The contractor shall propose a design for the assessment. The contractor shall meet with the TOCOR and designated staff to discuss substantive, procedural and process design issues and define potentially involved interests, stakeholders, and parties before proposing the assessment design.
 9. Upon approval of design by the TOCOR the contractor shall implement the assessment based on the approved design. The design shall include, but should not limited to:
 - Research and interviews to identify the EPA workplace conflict management services currently available in HQ and the ten regional offices.
 - An assessment of HQ workplace conflict management services, including objective, case load, stakeholder perspective on program needs, administration, results, any unmet needs, and how the current services compare when benchmarked against two similar programs outside of EPA.
 - Identification, evaluation and recommendations regarding options to improve and strengthen the HQ workplace conflict management services, including recommendations on how EPA could institute an integrated one-stop shop conflict management system at HQ that provides an environment that encourages voicing of concerns early, provides multiple interest and rights based options to resolve disagreements, is user friendly and enables employees to readily identify the most appropriate services.
 - The recommendations shall address what additional resources would be needed to institute each option.
 10. The contractor shall communicate in person, by phone, or in writing, with the assessment participants to ensure that issues and concerns have been

communicated accurately and that parties are adequately prepared to meet with the contractor.

11. The contractor shall conduct a briefing with the TOCOR and designated EPA staff to present their preliminary findings and receive feedback before drafting the assessment report.
12. The contractor shall provide the TOCOR with a draft assessment report. The report shall include, but not be limited to:
 - An identification of existing EPA conflict management resources at HQ and in the ten regional offices.
 - A findings section that assesses HQ current workplace resources, and identifies gaps or overlaps.
 - A comparison section that benchmarks the services against two similar workplace conflict management systems outside of EPA.
 - A recommendations section that presents evaluated options and provides recommendations for improving and strengthening the HQ program including instituting an integrated one-stop shop conflict management system. The recommendations shall address what redistribution and/or additional resources would be needed to institute each option.
13. The PO and TOCOR will review the draft assessment report and provide comments and revisions, for use by the contractor.
14. The contractor shall prepare the final report incorporating EPA's comments and revisions. The contractor shall provide one copy of the final report to the Project Officer and one copy to the Task Order Project Officer. The final report shall be transmitted in electronic form (Word).
15. Project Evaluation: At the end of the project the contractor shall participate in a post-process debriefing with EPA officials, including the PO, TOCOR, Technical Direction lead, and relevant EPA management, to discuss lessons learned and next steps.

IV. CONTRACTOR REPRESENTATION

In gathering information or performing tasks with parties outside the EPA, the contractor will identify him/herself as a contractor to EPA, not an EPA employee. The contractor shall declare that all information of a confidential nature shall remain confidential, including case review, participant interviews, data base materials, etc.

The Contractor shall provide input or make recommendations based on the information gathered; however, decisions on all substantive issues will be made by EPA. THE CONTRACTOR SHALL NOT INTERPRET EPA POLICY ON BEHALF OF EPA NOR MAKE DECISIONS ON ITEMS OF POLICY, REGULATION OR STATUTE. THE CONTRACTOR SHALL NOT TAKE A STAND ON THE MERITS OF SUBSTANTIVE ITEMS UNDER DISCUSSION.

V. STATUS NOTIFICATIONS:

THE CONTRACTOR SHALL NOTIFY THE EPA PROJECT OFFICER AND PROGRAM OFFICE CONTACT WHEN 75% OF THE FUNDS PROVIDED HAVE BEEN EXPENDED OR WHEN FUNDING FOR LESS THAN 6 WEEKS WORK REMAINS. The Contractor shall also notify the TOCOR when 75% of the funds have been used on any single case assignment. Notifications shall be in writing and cc to the Project Officer.

Task Order Procedures, Constraints and Disclaimers

No out of town travel is authorized to accomplish the tasks under this task order.

This task order is not funded by multiple appropriations. This task order does not provide for training of contractor personnel, provision of Government Furnished Property or Accountable Personal Property, leased items or property or IT products or services. The SOW does not include any tasks that are inherently governmental in nature or provide personal services. The SOW does not anticipate transferring or developing Confidential Business Information or Personally Identifiable Information to the contractor. This assessment will not involve collection of environmental data and so does not require an EPA Quality Assurance Plan. Printing shall be in accordance with limitations of the contract. This project does not involve the service provider conducting extra-governmental surveys, data collection or questionnaires. Development of communications products as a result of activities on this task order will be in compliance with EPA's Policy and Implementation Guide for Communications Product Development and Approval found at [HTTP://www.epa.gov/productreview/guide/index.html](http://www.epa.gov/productreview/guide/index.html).

The contractor is directed to conduct Conflict of Interest checks and provide this information as a part of the Work Plan for TOCOR review and CO approval.

VI. REPORTS AND DELIVERABLES

The contractor shall provide EPA all reports in accordance with the contract.

The contractor shall provide a work plan within the schedule provided in the contract and set out below.

Copies of all reports, meeting notices, agenda, summaries and any other written deliverables shall be sent to the PO and the TOCOR listed below. If oral briefings are scheduled for EPA staff, the PO shall be notified in advance to enable her to attend.

Deliverables:

Proposed Work Plan	10 business days after TO issuance
Final Work Plan	10 business days from receipt of comments
Draft Assessment Design	10 business days after work plan approved
Draft Assessment Findings	No more than 6 months after beginning work
Draft Assessment Report	20 days after presentation of draft findings
Final Assessment Report	20 days after receipt of comments

VII. EPA CONTACTS

Task Order Project Officer:

David Moora
Conflict Prevention and Resolution Center
Environmental Protection Agency
Mail Code 2388A
1200 Pennsylvania Avenue, NW
Suite 6402-E
Washington, DC 20460
Phone: 202-564-8904 Fax: 202-501-1715

Alternate Task Order Project Officer

Deborah Dalton
Conflict Prevention and Resolution Center (MC-2388A)
Environmental Protection Agency

1200 Pennsylvania Avenue, N.W.
Washington, DC 20460
Phone: (202) 564-2913 Fax: (202) 501-1715
dalton.deborah@epa.gov

TOCOR's Supervisor:

Jeanne Briskin
Director
Conflict Prevention & Resolution Center
Environmental Protection Agency
Mail Code 2388A
1200 Pennsylvania Avenue, NW
Suite 6402-D
Washington, DC 20460
Phone: 202- 564-4583 Fax: 202-501-1715

Other Points of Contact for Project:

Barbara Viney
Workplace Solutions
Conflict Management Specialist
Violence Prevention Coordinator
Environmental Protection Agency
Mail Code 3602A
1200 Pennsylvania Avenue, NW
Suite 1402 S
Washington, DC 20460

Project Officer:

Deborah Dalton
Conflict Prevention and Resolution Center (MC-2388A)
Environmental Protection Agency
1200 Pennsylvania Avenue, N.W.
Washington, DC 20460
Phone: (202) 564-2913 Fax: (202) 501-1715
dalton.deborah@epa.gov

VIII. PERIOD OF PERFORMANCE

The period of performance of this task order shall be until March 31, 2017

IX. ATTACHMENTS

Attachment A: Final Report - Evaluation of Workplace Mediation Pilot Program January 2003

Attachment B: EPA's current HQ workplace conflict management and grievance services with contact information.

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT		1 CONTRACT ID CODE		PAGE OF PAGES 1 3	
2 AMENDMENT/MODIFICATION NO 001		3 EFFECTIVE DATE 10/24/2016		4 REQUISITION/PURCHASE REQ NO See Schedule	
6 ISSUED BY HPOD US Environmental Protection Agency Headquarters Procurement Operations Ariel Rios Building 1200 Pennsylvania Avenue, NW Washington DC 20460		7 ADMINISTERED BY (If other than Item 6) CODE		5 PROJECT NO (If applicable)	
8 NAME AND ADDRESS OF CONTRACTOR (No. street, county, State and ZIP Code) SRA INTERNATIONAL, INC. Attn: FLORIDA HENDRICKS 4300 FAIR LAKES COURT FAIRFAX VA 220334232		(X) 9A AMENDMENT OF SOLICITATION NO.		9B DATED (SEE ITEM 11)	
CODE 097779698		FACILITY CODE		10A MODIFICATION OF CONTRACT/ORDER NO EP-W-14-020 0074 10B DATED (SEE ITEM 13) 07/12/2016	

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

☐ The above numbered solicitation is amended as set forth in item 14. The hour and date specified for receipt of Offers ☐ is extended ☐ is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12 ACCOUNTING AND APPROPRIATION DATA (If required)
See Schedule
Net Increase: \$77,000.00

13. THIS ITEM ONLY APPLIES TO MODIFICATION OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

CHECK ONE	A THIS CHANGE ORDER IS ISSUED PURSUANT TO (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A
	B THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14. PURSUANT TO THE AUTHORITY OF FAR 43.103(b)
	C THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
X	D OTHER (Specify type of modification and authority) FAR 52.232-22

E. IMPORTANT: Contractor ☐ is not ☒ is required to sign this document and return 1 copies to the issuing office

14 DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible)

DUNS Number: 097779698

The purpose of this modification is to approve the Work Plan and Cost Estimate that was submitted by the Contractor on 9-29 and accepted by the COTR on 10-4.

This modification increases the ceiling by \$119,681.31 which brings the total estimated cost from \$3,000.00 and sets it at \$122,681.31.

This modification also provides incremental funding in the amount of \$77,000 which brings the total obligated amount from \$3,000 to \$77,000.

TOCOR: David Moora Max Expire Date: 03/31/2017

Continued ...

Except as provided herein, all terms and conditions of the document referenced in item 9 A or 10A, as heretofore changed, remains unchanged and in full force and effect

15A NAME AND TITLE OF SIGNER (Type or print)		16A NAME AND TITLE OF CONTRACTING OFFICER (Type or print) Patrice L. Cunningham	
15B CONTRACTOR/OFFEROR	15C DATE SIGNED	16B UNITED STATES OF AMERICA	16C DATE SIGNED 10/24/2016
(Signature of person authorized to sign)		(Signature of Contracting Officer)	

NSN 7540-01-152-8070
Previous edition unusable

STANDARD FORM 30 (REV. 10-83)
Prescribed by GSA
FAR (48 CFR) 53.243

CONTINUATION SHEET

REFERENCE NO. OF DOCUMENT BEING CONTINUED
EP-W-14-020/0074/001PAGE OF
2 3NAME OF OFFEROR OR CONTRACTOR
SRA INTERNATIONAL, INC.

ITEM NO (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
	<p>LIST OF CHANGES:</p> <p>Reason for Modification : Funding Only Action Total Amount for this Modification: \$119,681.31 New Total Amount for this Version: \$122,681.31 New Total Amount for this Award: \$122,681.31 Obligated Amount for this Modification: \$77,000.00 New Total Obligated Amount for this Award: \$80,000.00 Incremental Funded Amount changed: from \$3,000.00 to \$80,000.00 CHANGES FOR LINE ITEM NUMBER: 1 Total Amount changed from \$3,000.00 to \$122,681.31 Obligated Amount for this modification: \$77,000.00 Incremental Funded Amount changed from \$3,000.00 to \$80,000.00 Start Date Deleted : Previous Start Date: 07/12/2016 End Date Deleted : Previous End Date: 03/31/2017</p> <p>CHANGES FOR DELIVERY LOCATION: HPOD Amount changed from \$3,000.00 to \$122,681.31</p> <p>CHANGES FOR ACCOUNTING CODE: 16-17-B-16A-ZZZGF2-2504-1617ARM006-001 Amount changed from \$3,000.00 to \$50,000.00 Percent changed from 0 to 40.756</p> <p>NEW ACCOUNTING CODE ADDED: Account code: 16-17-B-16A-ZZZGF2-2504-1617ARM008-001 Beginning Fiscal Year 16 Ending Fiscal Year 17 Fund (Appropriation) B Budget Organization 16A Program (PRC) ZZZGF2 Budget (BOC) 2504 Job # (Site/Project) Cost Organization DCN-LineID 1617ARM008-001 Quantity: 0 Amount: \$30,000.00 Percent: 24.4536 Subject To Funding: N Payment Address: RTP Finance Center US Environmental Protection Agency RTP-Finance Center (AA216-01) 109 TW Alexander Drive Continued ...</p>				

CONTINUATION SHEET	REFERENCE NO OF DOCUMENT BEING CONTINUED EP-W-14-020/0074/001	PAGE 3	OF 3
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NAME OF OFFEROR OR CONTRACTOR
SRA INTERNATIONAL, INC.

ITEM NO (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
	<p>www2.epa.gov/financial/contracts Durham NC 27711</p> <p>Delivery Location Code: HPOD David Moora US Environmental Protection Agency William Jefferson Clinton Building 1200 Pennsylvania Avenue, N. W. Mail Code: 3803R Washington DC 20460 USA</p> <p>Payment: RTP Finance Center US Environmental Protection Agency RTP-Finance Center (AA216-01) 109 TW Alexander Drive www2.epa.gov/financial/contracts Durham NC 27711</p> <p>FOB: Destination Period of Performance: 07/12/2016 to 03/31/2017</p>				

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT		1. CONTRACT ID CODE		PAGE OF PAGES	
2 AMENDMENT/MODIFICATION NO		3. EFFECTIVE DATE		4 REQUISITION/PURCHASE REQ NO	
002		12/21/2016		5 PROJECT NO (if applicable)	
6 ISSUED BY		7 ADMINISTERED BY (if other than Item 6)		CODE	
HPOD US Environmental Protection Agency Headquarters Procurement Operations Ariel Rios Building 1200 Pennsylvania Avenue, NW Washington DC 20460					
8 NAME AND ADDRESS OF CONTRACTOR (No. street, county, State and ZIP Code)		9A AMENDMENT OF SOLICITATION NO			
SRA INTERNATIONAL, INC. Attn: FLORIDA HENDRICKS 4300 FAIR LAKES COURT FAIRFAX VA 220334232		(x)			
				9B DATED (SEE ITEM 11)	
		X		10A MODIFICATION OF CONTRACT/ORDER NO	
				EP-W-14-020	
				10B DATED (SEE ITEM 13)	
				07/12/2016	
CODE 097779698		FACILITY CODE			

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

☐ The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers ☐ is extended ☐ is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12 ACCOUNTING AND APPROPRIATION DATA (if required)

See Schedule

13. THIS ITEM ONLY APPLIES TO MODIFICATION OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

CHECK ONE	A THIS CHANGE ORDER IS ISSUED PURSUANT TO (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO IN ITEM 10A
X	B THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b)
	C THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF
	D OTHER (Specify type of modification and authority)

E. IMPORTANT: Contractor ☒ is not ☐ is required to sign this document and return _____ copies to the issuing office

14 DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible)

DUNS Number: 097779698

The purpose of this modification is to approve the revised Cost Estimate that was submitted by the Contractor on 12-16. This revised Cost Estimate lowers the total estimated cost by \$.027 which brings the ceiling from \$122,681.31 to \$122,681.04.

This modification also correctly states the total obligated amount as \$80,000.

TOCOR: David Moora Max Expire Date: 03/31/2017

LIST OF CHANGES:

Reason for Modification : Other Administrative Action

Total Amount for this Modification: -\$.27

Continued ...

Except as provided herein, all terms and conditions of the document referenced in Item 9 A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A NAME AND TITLE OF SIGNER (Type or print)		16A NAME AND TITLE OF CONTRACTING OFFICER (Type or print)	
		Patrice L. Cunningham	
15B CONTRACTOR/OFFEROR	15C DATE SIGNED	15D UNITED STATES OF AMERICA	16C DATE SIGNED
(Signature of person authorized to sign)		(Signature of Contracting Officer)	12/21/16

NSN 7540-01-152-8070
Previous edition unusable

STANDARD FORM 30 (REV 10-83)
Prescribed by GSA
FAR (48 CFR) 53.243

CONTINUATION SHEET

REFERENCE NO. OF DOCUMENT BEING CONTINUED
EP-W-14-020/0074/002PAGE OF
2 2NAME OF OFFEROR OR CONTRACTOR
SRA INTERNATIONAL, INC.

ITEM NO (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
	New Total Amount for this Version: \$122,681.04 New Total Amount for this Award: \$122,681.04 CHANGES FOR LINE ITEM NUMBER: 1 Total Amount changed from \$122,681.31 to \$122,681.04 CHANGES FOR DELIVERY LOCATION: HPOD Amount changed from \$122,681.31 to \$122,681.04 Delivery Location Code: HPOD David Moora US Environmental Protection Agency William Jefferson Clinton Building 1200 Pennsylvania Avenue, N. W. Mail Code: 3803R Washington DC 20460 USA Payment: RTP Finance Center US Environmental Protection Agency RTP-Finance Center (AA216-01) 109 TW Alexander Drive www2.epa.gov/financial/contracts Durham NC 27711 FOB: Destination Period of Performance: 07/12/2016 to 03/31/2017				

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT		1. CONTRACT ID CODE		PAGE OF PAGES 1 3	
2. AMENDMENT/MODIFICATION NO. 003		3. EFFECTIVE DATE 02/21/2017		4. REQUISITION/PURCHASE REQ. NO. PR-OGC-17-00007	
5. PROJECT NO. (If applicable)		6. ISSUED BY HPOD US Environmental Protection Agency Headquarters Procurement Operations Ariel Rios Building 1200 Pennsylvania Avenue, NW Washington DC 20460		7. ADMINISTERED BY (If other than Item 6) CODE	
8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code) SRA INTERNATIONAL, INC. Attn: FLORIDA HENDRICKS 4300 FAIR LAKES COURT FAIRFAX VA 220334232		9A. AMENDMENT OF SOLICITATION NO.		9B. DATED (SEE ITEM 11)	
10A. MODIFICATION OF CONTRACT/ORDER NO. EP-W-14-020 0074		10B. DATED (SEE ITEM 13) 07/12/2016		11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS	
CODE 097779698		FACILITY CODE			

☐ The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers ☐ is extended. ☐ is not extended.
 Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required)
 See Schedule Net Increase: \$20,000.00

13. THIS ITEM ONLY APPLIES TO MODIFICATION OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

CHECK ONE	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b)
	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
X	D. OTHER (Specify type of modification and authority) FAR 52.249-14

E. IMPORTANT: Contractor ☐ is not ☒ is required to sign this document and return 1 copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

DUNS Number: 097779698

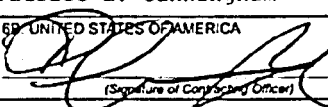
The purpose of this modification is to extend the period of performance to October 31, 2017.

Due to the period of performance extension the ceiling of this Order has been increased by \$4,399.32 which brings the total estimated cost from \$122,681.04 to \$127,080.36

This modification also provides incremental funding in the amount of \$20,000 which brings the total obligated amount from \$80,000 to \$100,000.

Continued ...

Except as provided herein, all terms and conditions of the document referenced in Item 9 A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print)		16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) Patrice L. Cunningham	
15B. CONTRACTOR/OFFEROR (Signature of person authorized to sign)	15C. DATE SIGNED	16B. UNITED STATES OF AMERICA  (Signature of Contracting Officer)	16C. DATE SIGNED 02/28/2017

NSN 7540-01-152-6070
Previous edition unusable

STANDARD FORM 30 (REV. 10-83)
Prescribed by GSA
FAR (48 CFR) 53.243

CONTINUATION SHEET

REFERENCE NO. OF DOCUMENT BEING CONTINUED
EP-W-14-020/0074/003PAGE OF
2 3NAME OF OFFEROR OR CONTRACTOR
SRA INTERNATIONAL, INC.

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
	<p>TOCOR: David Moora Max Expire Date: 10/31/2017</p> <p>LIST OF CHANGES: Reason for Modification : Funding Only Action Period Of Performance End Date changed from 31-MAR-17 to 31-OCT-17 Total Amount for this Modification: \$4,399.32 New Total Amount for this Version: \$127,080.36 New Total Amount for this Award: \$127,080.36 Obligated Amount for this Modification: \$20,000.00 New Total Obligated Amount for this Award: \$100,000.00 Incremental Funded Amount changed: from \$80,000.00 to \$100,000.00 Maximum Potential Expiration Date changed to : 10/31/2017 CHANGES FOR LINE ITEM NUMBER: 1 Total Amount changed from \$122,681.04 to \$127,080.36 Obligated Amount for this modification: \$20,000.00 Incremental Funded Amount changed from \$80,000.00 to \$100,000.00</p> <p>CHANGES FOR DELIVERY LOCATION: HPOD Amount changed from \$122,681.04 to \$127,080.36</p> <p>NEW ACCOUNTING CODE ADDED: Account code: 17-T-39D-ZZZNE4-2504-1739D7C005-001 Beginning Fiscal Year 17 Ending Fiscal Year Fund (Appropriation) T Budget Organization 39D Program (PRC) ZZZNE4 Budget (BOC) 2504 Job # (Site/Project) HQ00BM00 Cost Organization DCN-LineID 1739D7C005-001 Quantity: 0 Amount: \$20,000.00 Percent: 16.30244 Subject To Funding: N Payment Address: RTP Finance Center US Environmental Protection Agency RTP-Finance Center (AA216-01) 109 TW Alexander Drive www2.epa.gov/financial/contracts Durham NC 27711</p> <p>Continued ...</p>				

CONTINUATION SHEET	REFERENCE NO. OF DOCUMENT BEING CONTINUED EP-W-14-020/0074/003	PAGE	OF
		3	3

NAME OF OFFEROR OR CONTRACTOR
SRA INTERNATIONAL, INC.

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
	<p>Delivery Location Code: HPOD David Moora US Environmental Protection Agency William Jefferson Clinton Building 1200 Pennsylvania Avenue, N. W. Mail Code: 3803R Washington DC 20460 USA</p> <p>Payment: RTP Finance Center US Environmental Protection Agency RTP-Finance Center (AA216-01) 109 TW Alexander Drive www2.epa.gov/financial/contracts Durham NC 27711</p> <p>FOB: Destination Period of Performance: 07/12/2016 to 10/31/2017</p>				

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT		1. CONTRACT ID CODE		PAGE OF PAGES	
				1 3	
2. AMENDMENT/MODIFICATION NO.		3. EFFECTIVE DATE		4. REQUISITION/PURCHASE REQ. NO.	
004		04/18/2017		PR-OGC-17-00023	
6. ISSUED BY		CODE		7. ADMINISTERED BY (If other than Item 6)	
HPOD		HPOD		CODE	
HPOD US Environmental Protection Agency Headquarters Procurement Operations Ariel Rios Building 1200 Pennsylvania Avenue, NW Washington DC 20460					
8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code)		(x)		9A. AMENDMENT OF SOLICITATION NO.	
SRA INTERNATIONAL, INC. Attn: FLORIDA HENDRICKS 4300 FAIR LAKES COURT FAIRFAX VA 220334232					
				9B. DATED (SEE ITEM 11)	
		x		10A. MODIFICATION OF CONTRACT/ORDER NO.	
				EP-W-14-020	
				0074	
				10B. DATED (SEE ITEM 13)	
				07/12/2016	
CODE		FACILITY CODE			
097779698					

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

☐ The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers ☐ is extended. ☐ is not extended.
Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required)

Net Increase:

\$27,000.00

See Schedule

13. THIS ITEM ONLY APPLIES TO MODIFICATION OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

CHECK ONE	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF.
X	D. OTHER (Specify type of modification and authority) FAR 52.232-22

E. IMPORTANT: Contractor ☒ is not. ☐ is required to sign this document and return _____ copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

DUNS Number: 097779698

The purpose of this modification is to provide incremental funds in the amount of \$27,000 which brings the total obligated amount from \$100,000 to \$127,000.

TOCOR: David Moora Max Expire Date: 10/31/2017

LIST OF CHANGES:

Reason for Modification : Funding Only Action

Continued ...

Except as provided herein, all terms and conditions of the document referenced in Item 9 A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print)		16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)	
		Patrice J. Cunningham	
15B. CONTRACTOR/OFFEROR	15C. DATE SIGNED	16B. UNITED STATES OF AMERICA	16C. DATE SIGNED
(Signature of person authorized to sign)		(Signature of Contracting Officer)	04/18/2017

NSN 7540-01-152-8070
Previous edition unusable

STANDARD FORM 30 (REV. 10-83)
Prescribed by GSA
FAR (48 CFR) 53.243

CONTINUATION SHEET	REFERENCE NO. OF DOCUMENT BEING CONTINUED EP-W-14-020/0074/004	PAGE	OF
		2	3

NAME OF OFFEROR OR CONTRACTOR
SRA INTERNATIONAL, INC.

ITEM NO (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
	<p>Obligated Amount for this Modification: \$27,000.00 New Total Obligated Amount for this Award: \$127,000.00 Incremental Funded Amount changed: from \$100,000.00 to \$127,000.00 CHANGES FOR LINE ITEM NUMBER: 1 Obligated Amount for this modification: \$27,000.00 Incremental Funded Amount changed from \$100,000.00 to \$127,000.00</p> <p>NEW ACCOUNTING CODE ADDED: Account code: 17-T-39D-ZZZNE4-2504-1739D7C007-001 Beginning Fiscal Year 17 Ending Fiscal Year Fund (Appropriation) T Budget Organization 39D Program (PRC) ZZZNE4 Budget (BOC) 2504 Job # (Site/Project) HQ00BM00 Cost Organization DCN-LineID 1739D7C007-001 Quantity: 0 Amount: \$27,000.00 Percent: 21.2464 Subject To Funding: N Payment Address: RTP Finance Center US Environmental Protection Agency RTP-Finance Center (AA216-01) 109 TW Alexander Drive www2.epa.gov/financial/contracts Durham NC 27711</p> <p>Delivery Location Code: HPOD David Moora US Environmental Protection Agency William Jefferson Clinton Building 1200 Pennsylvania Avenue, N. W. Mail Code: 3803R Washington DC 20460 USA</p> <p>Continued ...</p>				

CONTINUATION SHEET	REFERENCE NO. OF DOCUMENT BEING CONTINUED	PAGE	OF
	EP-W-14-020/0074/004	3	3

NAME OF OFFEROR OR CONTRACTOR
SRA INTERNATIONAL, INC.

ITEM NO (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
	Payment: RTP Finance Center US Environmental Protection Agency RTP-Finance Center (AA216-01) 109 TW Alexander Drive www2.epa.gov/financial/contracts Durham NC 27711 FOB: Destination Period of Performance: 07/12/2016 to 10/31/2017				